

DOCUMENT

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From Idea to Formal Proposal

Participant guide for the World Scout Youth Forum



**World Scout
Youth Forum**
**14th Forum des Jeunes
du Scoutisme Mondial
2021**



SCOUTS
Creating a Better World

From Idea to Formal Proposal

Participant guide for the World Scout Youth Forum

This booklet will guide International Teams step by step through how to bring their ideas forward to be formal proposals of the World Scout Youth Forum. This guide specifically focuses on the formal proposal of submitting Draft Amendments to Conference Resolutions for consideration by the Youth Forum.

Space is also provided for participants to keep track of their progression through the Youth Forum sessions by following the exercises and responding to the guided reflection to explore the Youth Forum sessions in depth!

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Languages

*The official languages of the World Organization are English and French. The World Scout Bureau will make all Youth Forum Documents available in both languages.
In the event of a conflict arising out of the interpretation of this Youth Forum Document or any other official document of the World Organization, the English text shall prevail.*

Step 1 - Understanding the Formal Proposals

There are a variety of ways you can engage in the decision-making during the Youth Forum. You will work in mixed groups called International Teams to discuss and prepare the formal proposals of the Youth Forum, including drafting content for the Youth Forum Declaration and proposing Draft Amendments to the Conference Resolutions.

These proposals will form part of the outcomes of the Youth Forum and be included in a report to the Conference, sharing the opinions and perspectives of young people about what is most important to them for the future of Scouting.

What is the Youth Forum Declaration?

The Youth Forum produces a Final Declaration, which is a statement summarising the main concerns or messages that the participants would like to share with WOSM or the whole world. You collaborate within your teams to come up with the inputs for the declaration that will form the final Youth Forum Declaration. Be sure to see what other teams are also preparing and share your ideas [here](#).

What are the proposed Amendments to the Conference Resolutions?

The World Scout Committee and Member Organizations have put forward proposals to the World Scout Conference, including Draft Resolutions, the draft objectives of the World Triennial Plan 2021-2024 and a Constitutional Amendment, which if agreed by the Conference, will help to guide the future of Scouting. In your International Teams, you are invited to learn about the decision-making process of the Conference through understanding these proposals and considering draft amendments you would like to put forward for consideration to the Youth Forum. You are then encouraged to bring any approved proposed Amendments from the Youth Forum forward to your Conference delegation to be considered for the Conference.

When taking a moment to understand these formal proposals and how you can engage in this process, make sure to carefully read the Youth Forum Rules of Procedure. You can also read the Conference Resolution and Amendment Guidelines to understand further about the Conference Resolutions and how they are developed.



Engaging in decision-making

Step 1 - Follow the Youth Forum Rules of Procedure, using the [Conference Resolution and Amendment Guidelines](#) as a reference.



Quick links

1. [Youth Forum decision-making](#)
2. [Draft Resolutions](#)
3. [Triennial Plan](#)
4. [Constitutional Amendment](#)
5. [Forum Documents](#)

Empowered to raise your voice - World Triennial Plan breakout session

Thursday, 19 August 2021 at 15:00 GMT

In this session, you will reflect and discover the Strategic Priorities and draft objectives of the World Triennial Plan 2021-2024. Through the following steps you will have the opportunity to discuss the relevance and the impact these objectives could have on Scouting. This is an important opportunity to start sharing your ideas and suggestions.

What are the draft objectives of the World Triennial Plan 2021-2024?

The draft objectives of the World Triennial Plan are proposed to the World Scout Conference to guide the work of the next triennium as the Scout Movement works towards achieving [Vision 2023](#).



Session exercise

Time: 20 minutes

1. You see the draft objectives of one of the strategic priorities of the World Triennial Plan on the Menti you were assigned. First by yourself, you have to rank each of these objectives from one of the Strategic Priorities on the chart, taking into account the two axis:
 - o Vertical: the potential impact this draft objective has on youth (not only Scouts) in your country
 - o Horizontal: the relevance of this draft objective to your National Scout Organization
2. Second, you are to share your personal ranking with the other members of your session team and agree together on an overall ranking of the objectives.
3. Third, a reflection can take place on the LEAST relevant and impactful draft objective identified.
 - o What actions could be taken in the implementation of this draft objective in comparison with others in the World [Triennial plan](#) that could make it more impactful and relevant?
 - o Share your suggestions and inputs on the Padlet shared during the session.
4. Fourth, looking at draft objective that your team considered to be the MOST relevant and impactful, complete the following:
 - o Create one tweet (max 140 characters) promoting the relevance of the draft objective for young people

What actions can be taken to strengthen the importance and relevance of the draft objective?

Tweet about the importance and relevance of the draft objective:

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Quick links

1. [Triennial Plan](#)

Raise your voice – Resolutions and Constitutional Amendment

Friday, 20 August 2021 at 13:00 GMT

This session is yours! It is a great moment to discuss together in your International Team about the different Conference Resolutions and start reflecting about potential Amendments to improve them. As you have 60 minutes for this session, we encourage you to first make sure everyone on the team is fully aware of the Conference Resolution topics and then have a conversation supported by the guiding questions bellow. Do not hesitate to take notes on your reflections on the booklet to make sure, you can easily come back to it in the next session.



Session exercise

Time: 15 minutes

List by memory the topics of the nine Conference Resolutions and 1 Constitutional Amendment, then ask each of your team members to read and summarise a few Resolutions.

Number	Resolution Title

Number	Constitutional Amendment Title



Guided reflection

Time: 20 minutes

- On each Resolution topic what do you see as the most important?
- What is your main concern with each Resolution topic?
- How are you going to organise your working methods? Where do you share your ideas and thoughts about each of the Resolutions?
- How will you organise in your International Team for the next question and answer session about the Draft Resolutions to make sure that you visit the relevant session?

Reflection notes:



Quick links

1. [Draft Resolutions](#)
2. [Constitutional Amendment](#)
3. [Forum Documents](#)

Empowered to raise your voice - Resolutions and Constitutional Amendment

Option 1: Friday, 20 August 2021 at 18:00 GMT

Option 2: Saturday, 21st August 2021 at 8:00 GMT

It is Resolution time! This session will allow you to further discuss with experts on two of the Draft Resolutions that will be considered at the World Scout Conference. The following questions can help guide you through the discussions with other participants in these breakout sessions. Do not forget to share your reflections in the Padlet shared during the session.



Guided reflection

- What are the essential elements of this Resolution?
- How do you see it impacting your National Scout Organization and Scouting's reality?

Reflection notes:

Step 2 - Collaborate with your International Team

Now that you and your International Team understand the different proposals, it is time to collaborate together to discuss and prepare the proposed Draft Amendments to the Conference Resolutions which you wish to submit to the Youth Forum for consideration. These proposed Draft Amendments can be prepared in English or French using the [Draft Amendments template](#). Remember to keep referencing the Rules of Procedure and Conference Resolution and Amendment Guidelines for tips and tricks to prepare structured proposals.

Before even getting started on the preparations, explore together what topics might be the most important to your team and find other International Teams interested in these topics by sharing your ideas on the Google Doc at [this link](#).

It will be important to connect with other International Teams so that you can collaborate, share diverse ideas and prepare one strong proposed Amendment together.



Engaging in decision-making

Step 2 - Collaborate with your International Team to discuss and prepare the proposed Draft Amendments to the Conference Resolutions in English or French using the [Draft Amendments template](#)



Quick links

1. [Youth Forum decision-making](#)

Networking space

Saturday, 21 August 2021 at 10:00 GMT

Take advantage of this Networking Space in the agenda to connect with your International Team and other teams that share similar topics of interest. Exchange your ideas and work together on forming and advocating for the proposals being discussed.



Guided reflection

- Can you find other International Teams with the same or similar ideas for proposed amendment topics?
- How can you incorporate your diverse ideas and realities to increase the impact and relevance of the proposal?

Reflection notes:

Step 3 - Prepare your Proposal

An amendment is used to modify an original Draft Resolution, Constitutional Amendment, or the draft objectives of the World Triennial Plan. An amendment must contain the specific aspect of the Conference Resolution wishing to be amended, and clearly outline the way that it should be changed. Remember to keep referencing the Rules of Procedure and Conference Resolution and Amendment Guidelines for tips and tricks to prepare well-structured proposals.

An amendment SHOULD be:

- Related to the topic of the original proposal
- Adding, removing or replacing words or phrases
- Substituting with a different proposal on the same subject
- Considering the purpose, scope, policies and historical decisions

An amendments should NOT be:

- Substantially changing the subject matter of the original proposal
- Seeking to address clerical errors

Amendments to Constitutional Amendments or items covered in rule 6.1.d of the Conference Rules of Procedure can only be proposed in the following circumstances:

- To remove ambiguities or otherwise clarify the draft which has been circulated, or
- in the opinion of the Drafting Committee represent an intermediate position between the Draft Resolution and the current position or policy.

When finalising the proposed Draft Amendment, make sure it is both proposed and seconded by at least one Youth Forum International Team.

If you strongly support an Amendment that is proposed by another team, share it with your team and tell them why you support it. As a democratic process, there should be a consensus from the majority of the International Team members to agree or disagree on an amendment (whether you are proposing or seconding it). Each International Team can decide how the consensus will be achieved (e.g. discussion, voting etc.).

International Teams are asked to appoint a team leader and submit [this form](#) to notify the organising team of the Youth Forum who the team lead is. You can connect with other International Teams through the digital participation platform of the event.



Engaging in decision-making

Step 3 - Ensure the proposal is both proposed and seconded by at least one Youth Forum International Team.



Quick links

1. [Youth Forum decision-making](#)
2. [Resolution and Amendment Guidelines](#)

Raise your Voice

Saturday, 21 August 2021 at 12:30 GMT

This session is yours! It is a great moment to get to work on the different Conference Resolutions and finalise an agreement of how you propose to improve them. As you have 60 minutes for this session, we encourage you to first practise the steps to making a strong Draft Amendment through a fun exercise and then have a conversation supported by the guiding questions bellow. This is also an ideal time to start drafting your proposed Draft Amendments to the Conference Resolutions.



Session exercise

Time: 20 minutes

Let's practice drafting an Amendment. Together in your International Team, walk through the steps and then have a go at formulating your own proposed Amendment to the mock Draft Resolution on WOSM's Brand.

Maybe you could amend this Draft Resolution to make the WOSM colour to be blue, or you could propose to change the World Scout emblem entirely - it's all up to your creativity, and your ability to outline a solid reason for the change.

- **Step 1** – Identify information in the Draft Resolution that your team would like to change
- **Step 2** – Reflect on the aim of your proposed change
- **Step 3** – Ensure your change meets the purpose, scope, policies and historical decisions relevant to the original topic
- **Step 4** – Draft your proposed change in the format of the proposed Amendment and Draft Resolution

2021-Z WOSM's Brand

Brief explanation or justification for the Draft Resolution:

The World Scout Brand is well recognised by people around the world, forming a recognisable visual reminder of our values and strengths. Over the last few decades, this visual identity has been strengthened, with guidance developed to ensure that the World Scout Brand is applied in a consistent way. This resolution is proposed to ensure that the World Scout Brand is aligned to our brand positioning, as well as modern approaches to leading organizations' visual identities. Through the efforts of the World Scout Committee and Member Organisations, we can ensure we are the most recognised brand in non-formal education.

The conference,

- symbol of World Organisation of the Scout Movement (WOSM) as defined in Conference Resolutions 1961-12, 1969-05 and 1988-10,
 - recalling our shared commitment to strengthening the World Scout Brand as reinforced in Conference Resolutions 1969-05, 2005-09, 2008-16 and 2011-13,
 - recognizing that the current World Scout Brand, including the use of WOSM purple, the World Scout Emblem and associated branding elements are spelt out in the World Scout Brand Manual,
 - stressing the need for consistency in how WOSM and all Member Organisations apply the brand in line with Conference Resolutions 2005-9, 2011-13 and 2014-18,
- requests that the World Scout Committee:
 - review the application of the World Scout Emblem in official and unofficial applications, updating the Brand Manual to address the review findings;
 - reaffirm that World Scout purple (Pantone PMS 527 C/M/U) is the standard colour for WOSM;
 - review the World Scout Emblem to modernise it;
 - requests that the World Scout Bureau update the World Scout Brand platform with tools and accessible guidance so Scouts can apply our brand more often, in line with the World Scout Brand Manual;
 - calls upon Member Organizations to review their own branding guidelines to ensure they align with the World Scout Brand Manual, with the World Scout Emblem used prominently as part of with the Member Organisation's own brand.

*Proposed by: Wakanda
Seconded by: Utopia*

Brief explanation or justification for the Draft Amendment to the Conference Resolution:

Number and title of Conference item being amended:

Draft Amendment to Conference Resolution:

Original Conference Resolution text (excerpt is fine)	Amended Conference Resolution text (excerpt is fine, Amendments to be shown in red text)



Guided reflection

Time: 25 minutes

- How many amendments are we working on? Supporting?
- Do we have visibility on all amendments, and have we reflected on our position for each of these amendments?
- How will we make our amendments visible to other delegates and make sure they support us?
- Are there any opportunities to merge amendments with other international patrols?
- Do we understand the voting process, do we have any pending questions to the organising team?

Reflection notes:

Step 4 – Submitting a formal proposal

Once you are done formulating the proposal, carefully review and ensure that consensus is met by majority of the team members that they agree to continue putting the proposal forward.

Submit the proposal in English or French through your International Team lead, using the template and send to yf.resolutions@scout.org by the deadline of 21 August 2021 at 18:00 GMT.



Engaging in decision-making

Step 4 - International Team Lead sends the proposal to yf.resolutions@scout.org by the deadline of 18:00 GMT 21 August (to be confirmed during the Youth Forum).

Step 5 - Review by the Drafting Committee

The Drafting Committee will receive the proposals from the International Teams, and will support the teams in re-drafting wherever necessary so as to help ensure that the proposals are aligned with the guidelines.

The Drafting Committee will work with the proposing team to refine the details, readying the proposal for review by the Youth Forum participants ahead of the voting on the final day of the event. Teams will need to ensure their Team Lead (or another contact) is available to help the Drafting Committee clarify and verify the details of the proposal.



Engaging in decision-making

Step 5 - Proposals will be reviewed by the Drafting Committee, and the International Team should be available for any re-drafting after feedback from the review process.

Step 6 – Report of the Drafting Committee

After the Drafting Committee have formulated their report, it will be circulated to all Youth Forum participants ahead of the voting session so that sufficient time is allocated to review the formal proposals. The report will be made available in English and French. It will be located on scoutconference.org/documents.



Engaging in decision-making

Step 6 - The report of the Drafting Committee will be communicated in advance of the voting session.

Step 7 - Proposing an Amendment

International Teams have the opportunity to propose further Amendments to seek to change or clarify the proposed Draft Amendments already circulated by the Drafting Committee. All steps previously followed for drafting an amendment should be followed.

- Collaborate with your International Team to discuss and prepare the further Amendment to proposed Draft Amendments to the Conference Resolutions in English or French using the [Amendment to Draft Amendments Template](#)
- The Amendment is to be proposed and seconded by separate International Teams.
- The proposing International Team lead is to send the further Amendment to yf.resolutions@scout.org by the deadline of 11:00 GMT 22 August (to be confirmed during the Youth Forum).



Engaging in decision-making

Step 7 - Consider in your International Teams any further amendments to the proposed Draft Amendments. Submit to yf.resolutions@scout.org by the deadline of 11:00 GMT 22 August (to be confirmed during the Youth Forum) by using this template.



Quick links

1. [Youth Forum decision-making](#)
2. [Resolution and Amendment Guidelines](#)

Networking space

Sunday, 22 August 2021 at 10:00 GMT

Take advantage of this Networking Space in the agenda to connect with your International Team to understand the formal proposals put forward by other teams for consideration of the Youth Forum. Discuss how these formal proposals fit into the realities of Scouting for you and any Amendments that should be considered. Time is of the essence before the deadline ahead of the plenary session.



Guided reflection

- Do you feel the formal proposal meets the needs of your local Scouting reality?
- Does the formal proposal address your concerns previously identified for the Resolution?
- Is there anything that could be adjusted in the proposal to be more impactful and relevant?
- Would you support this amendment, if not is there something that can be adjusted to meet the identified needs?

Reflection notes:

Step 8 - Voting on formal proposals

The Drafting Committee shall present their final report to the Youth Forum at the start of the voting session. This will include the reviewed proposed Amendments to the Conference Resolutions, and any subsequent amendments received, so the Youth Forum can vote on them.

The Chairperson of the voting session shall read each proposed Amendment in turn, invite discussion very briefly (if necessary) and put any proposed Amendments, subsequent amendments submitted and then the Conference Resolution, as amended, to a vote.

The Chairperson of the voting session may limit the number of times and length of time participants may take the floor so to be fair for all delegations wishing to speak.



Engaging in decision-making

Step 8 - The proposed Draft Amendments will be discussed and voted on during the applicable sessions of the Youth Forum. They will be taken amendment by amendment, before voting on the amended draft proposal.

Raise Your Voice – Voting Session on proposed Amendments to Conference Draft Resolutions and Constitutional Amendment

Sunday, 22 August 2021 at 12:00 GMT

Time to join back with your delegation to participate in the voting session of the Youth Forum and take formal decisions to help shape the future of Scouting. Most of the discussions have already taken place at this point in all the other breakout sessions and networking spaces, so when speaking to address the Youth Forum, remember to keep your inputs concise and brief.



Quick links

1. [Youth Forum decision-making](#)
2. [Voting](#)

Step 9 - Bringing forward the proposed Amendments to the Conference

The proposed Amendments passed by the Youth Forum will be published in the Report of the 14th World Scout Youth Forum and highlighted during the respective breakout sessions of the World Scout Conference, where the Draft Resolutions will be discussed.

Youth Forum participants are encouraged to take the proposed Amendments from the Youth Forum forward to their delegation to be considered by the Conference.

Every proposed Amendment must be subsequently proposed and seconded by Member Organizations to be considered at the World Scout Conference.



Engaging in decision-making

Step 9 – Proposals passed by the Youth Forum will only be considered by the Conference if subsequently proposed by Member Organizations to the Conference.



Quick links

1. [Youth Forum decision-making](#)
2. [Conference Agenda](#)

Leading the Way – Breakout session on preparing for the Conference

Sunday, 22 August 2021 at 15:00 GMT

Last but not least, let's reflect on how to share the outcomes of the Youth Forum at the World Scout Conference. This session will prepare participants to support their proposed Amendments and key messages of the Youth Forum Declaration with participants at the World Scout Conference.



Session exercise – option 1

Time: 10 minutes

In your session team, role play together the following scenario:

You are meeting a National Scout Organization representative, and you need to convince them to support the proposed Amendment from the Youth Forum to take it forward to the Conference.



Session exercise – option 2

Time: 10 minutes

In your session team, role play together the following scenario:

Convince a National Scout Organization representative to vote for the proposed Amendment from the Youth Forum.